



City of Hudson, Ohio

Meeting Agenda - Final City Council

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Scott Ruffer, Council Member (Ward 4)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
John Kolesar, City Solicitor
Aparna Wheeler, Clerk of Council

Tuesday, May 16, 2023

7:30 PM

Town Hall
27 East Main Street

1. **Call to Order**

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of the Minutes**

- A. [23-0042](#) **Minutes of Previous Council Meetings**
Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.
Attachments: [May 2, 2023 Council Meeting Minutes - Draft](#)
[May 9, 2023 Council Meeting Minutes - Draft](#)

5 **Proclamations**

- A. [23-0043](#) **Special Recognition of Poppy Days**
Brief Description: Mayor Anzevino will proclaim May 19th and May 20th as Poppy Days in Hudson, recognizing the American Legion Auxiliary. Members of the American Legion Auxiliary will be in attendance to accept this Proclamation.
Attachments: [Poppy Days 2023](#)

6. **Public Comments**

7. Correspondence and Council Comments**8. Report of Manager**

- A. [23-0044](#) **A PRESENTATION RECOGNIZING AMELIA SWAIN AS THE RECIPIENT OF THE 2023 AMERICAN MUNICIPAL POWER (AMP) LYLE B. WRIGHT ACADEMIC SCHOLARSHIP.**

Brief Description: Each year American Municipal Power (AMP) awards scholarships to eligible high school seniors residing in participating member communities. The Public Works Department would like to formally recognize Ms. Amelia Swain as the 2023 recipient of the AMP Lyle B. Wright Academic Scholarship. AMP staff will be in attendance to present the award to Ms. Swain.

Attachments: [Amelia Swain AMP letter](#)

B. **Executive Session Requirement**

9. Appointments**10. Consent Agenda**

- A. [23-0045](#) **A Motion to Amend Motion No. 22-0105, the City Council Meeting Schedule for 2023.**

Brief Description: Staff is introducing a motion to combine Council meetings and workshops for July and August, 2023.

Attachments: [Meetings Schedule 2023 \(amended May 2023\)](#)

[2023 Council Calendar Overview \(amended May 2023\)](#)

- B. [23-0046](#) **A Motion to Acknowledge the Timely Receipt of the April 2023 Monthly Financial Report**

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [April 2023 Financial Report](#)

Legislative History

5/9/23 City Council Workshop item forwarded to the City Council

C. [23-66](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE CITY HALL AWNING AND CANOPY PROJECT.**

Brief Description: Staff is requesting authorization to bid and award a contract for the addition of a weather awning over the double door entrance to the City Hall community rooms and a premanufactured canopy to cover a bench at the rear of the City Hall rear entry sidewalk adjacent to the existing parking lot. The city received a Community Development Block Grant (CDBG) grant which will cover the majority of the project's cost.

Attachments: [Resolution No. 23-66](#)

Legislative History

5/9/23 City Council Workshop item forwarded to the City Council

D. [23-67](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE SALE AND PURCHASE OF REAL PROPERTY FOR THE E. STREETSBORO STREET AND STOW ROAD SIDEWALK PROJECT; AND DECLARING AN EMERGENCY.**

Brief Description: Due to the installation of the new sidewalk, permanent right-of-way acquisitions are required for the project.

Attachments: [Acquisition Table - 303-Stow](#)

[Exhibit A - 303 & Stow Sidewalk Acquisition Map](#)

[Resolution No. 23-67](#)

Legislative History

5/9/23 City Council Workshop item forwarded to the City Council

E. [23-68](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH AECOM TECHNICAL SERVICES INC. FOR THE DESIGN OF THE VALLEY VIEW ROAD AND HINES HILL ROAD SIDEWALK IMPROVEMENT PROJECT.**

Brief Description: .

The purpose of this request for proposal (RFP) was to solicit proposals from professional design, engineering and surveying consultants (Consultant) for the analysis, engineering, and design of a 5-ft. pedestrian sidewalk along Hines Hill Road from Valley View Road to Glastonbury Drive and Valley View Road from Hunting Hollow Drive to Hines Hill Road, including storm design, retaining walls, creek crossings, traffic signage, pedestrian signals, street lighting, pavement striping, and other miscellaneous design items as described in the formal Request for Proposals (RFP).

Attachments: [Hines Hill & Valley View Sidewalk Design Map](#)

[Resolution No. 23-68](#)

Legislative History

5/9/23 City Council Workshop item forwarded to the City Council

F. [23-69](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DARROW ROAD PARK CREEK CLEANING WITH THE LOWEST AND BEST BIDDER.**

Brief Description: This project involves the removal of sediment from the existing drainage ditch, in order to improve storm water flows that runs from Darrow Road into Darrow Road Park. .

Attachments: [Darrow Park Ditch Cleaning Exhibit](#)

[Resolution No. 23-69](#)

Legislative History

5/9/23 City Council Workshop item forwarded to the City Council

G. [23-70](#)**A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 23-70](#)

Legislative History

5/9/23 City Council Workshop item forwarded to the City Council

11. Legislation

- A. [23-58](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on March 7, 2023, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC Minutes 3.7.2023](#)

[Resolution No. 23-58](#)

[Resolution No. 23-58 \(as amended for 5-16-23\)](#)

*Third Reading***Legislative History**

4/11/23	City Council Workshop	item forwarded to the City Council
4/18/23	City Council	first reading
4/25/23	City Council Workshop	item forwarded to the City Council
5/2/23	City Council	second reading
5/9/23	City Council Workshop	item forwarded to the City Council

- B. [23-59](#) **A RESOLUTION RETROACTIVELY AMENDING RESOLUTION NO. 22-27 TO INCORPORATE RECITALS AND FINDINGS; AND DECLARING AN EMERGENCY.**

Brief Description: A resolution to retroactively amend the purchase and sale agreement for Hudson Community Living.

Attachments: [Resolution No. 23-59](#)

*Third Reading***Legislative History**

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- C. [23-71](#) **AN ORDINANCE AMENDING ORDINANCE NO. 22-143, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO LEGAL FEES FOR 2023.**

Brief Description: This Ordinance will amend the 2023 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Legal Fees Exhibit A](#)
[Ordinance No. 23-71](#)

First Reading

Legislative History

5/9/23 City Council Workshop item forwarded to the City Council

- D. [23-72](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 22-156 FOR THE VOLUNTEER FIREFIGHTERS.**

Brief Description: This Ordinance amends the annual salary adjustment for the City's non-bargaining unit employees. The City Manager is requesting Council approval to increase the Volunteer Firefighter's Hourly Reimbursements.

Attachments: [Exhibit A: 2023 pay ranges - Non Union - Final Updated 4-28-23 for Firefighters](#)
[Volunteer Paid on Call Departments Pay Ranges](#)
[Ordinance No. 23-72](#)

First Reading

Legislative History

5/9/23 City Council Workshop item forwarded to the City Council

12. Executive Session

To discuss the purchase and sale of public properties.

13. Adjournment

To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.

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The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.